

City of Tupelo
Job Description

JOB TITLE: Laborer I, Beautification Division

Exempt (Y/N): No	Approved: January 25 th , 2016
Location: Tupelo City limits	Shift: 8 hour shift
Supervisor: Crew leader, Beautification Division, PWD	Department: Public Works

SUMMARY: Performs manual labor to assist in the maintenance of grounds, facilities, and cemeteries.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Performs under constant supervision.

Assists on a daily basis in the maintenance of public properties and Rights-of-Way.

Assists in the duties of landscape maintenance, construction and litter control. (Trims, sprays, shovels, rakes, digs)

Uses hand and power tools to perform tasks. (Basic skills)

Performs basic maintenance on equipment used in maintenance operations on a daily basis.

Assists in the application of herbicides/fertilizers.

SUPERVISORY DUTIES:

None

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education: High school diploma, or G.E.D.

Language Skills: Ability to understand and follow oral and written instructions.

Reasoning Ability: Ability to apply basic logic or reason in routine and non-routine functions of operation, maintenance and construction.

Certification: Valid driver's license from the State of Mississippi.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk and hear; frequently required to use hands and fingers to feel, control and operate power tools and equipment. Employee is required to frequently stand, walk, sit, crouch, climb, balance, stoop, kneel and reach with hands. Employee must regularly lift and/or move up to 50 pounds. Specific vision requirements include close vision, peripheral vision, distance vision and color vision.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving equipment; occasionally exposed to electrical shock; regularly exposed to moderate to very loud noises. The employee frequently works outside in extreme weather conditions from rain and cold to extreme heat; is exposed to humid/wet conditions, fumes, airborne particles and vibration and occasionally toxic chemicals.